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**#13-070**

**TO:** WIC Local Agency Directors

**FROM:** Linda Brumble, Unit Manager  
Nutrition Education/Clinic Services Unit  
Nutrition Services Section

**DATE:** June 20, 2013

**SUBJECT:** 2014 Nutrition Education/Breastfeeding Plan Training Schedule

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The 2014 Nutrition Education (NE) portion of the plan will be available online beginning July 2 at <http://texaswic.dshs.state.tx.us:4554/>. The due date for the completion and submission of the NE/BF Plan is August 30, 2013.

Please join us on CenturyLink for *How to Complete Your 2014 Nutrition Education Plan* on the following dates:

July 2 <sup>nd</sup> - 2pm	July 3 <sup>rd</sup> - noon	July 5 <sup>th</sup> - 10am	July 8 <sup>th</sup> - 2pm
July 9 <sup>th</sup> - noon	July 10 <sup>th</sup> - 10am	July 11 <sup>th</sup> - noon	July 12 <sup>th</sup> - 2pm

Note: The Breastfeeding (BF) portion of the plan will not be available until July 29, 2013. Because the BF plan functions so similarly to the NE plan, no additional training dates are scheduled. Local agency staff should contact their State Liaison for assistance.

While the NE/BF plan is similar to the 2012 plan, NE and BF Coordinators and WIC Directors are encouraged to attend at least one training to become familiar with website security and plan features. This training will show WIC Directors how to manage staff on the TexasWICStaff site.

How to login to the training(s):

1. Go to the CenturyLink web site at <https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/NEBFPlan>
2. Number: (877) 820-7831
3. Passcode: (512) 341-4515

If you have questions or require additional information, contact your nutrition education liaison.