



## Memorandum

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# 14-061

**TO:** WIC Regional Directors  
WIC Local Agency Directors

**FROM:** Linda Brumble, Unit Manager  
Nutrition Education/Clinic Services Unit  
Nutrition Services Section

**DATE:** May 12, 2014

**SUBJECT:** FY 2015 Annual Plan to Allocate Direct Costs (PADC)

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According to *WIC Accounting Policy AC: 03.0, Local Agency submission of the FY 2015 Annual Plan to Allocate Direct Costs (PADC)*, the PADC is due to the State Agency by June 15, 2014. An electronic submission is the preferred method and should be sent to:

[WICPADC@dshs.state.tx.us](mailto:WICPADC@dshs.state.tx.us)

**Please include your agency name, LA number and correct fiscal year (and amendment, if applicable) in the subject line of the email and on the PADC form.**

If you have any questions or require additional information, please contact Ponna Sambasivan, RD, LD, WIC Group Manager, Quality Management Branch, at 888-963-7111, extension 3798 or 512-776-3798, or [ponna.sambasivan@dshs.state.tx.us](mailto:ponna.sambasivan@dshs.state.tx.us).