



Memorandum

#16-098

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: October 6, 2016

SUBJECT: WIC Policy *BF 9.0: Worksite Lactation Support for Employees*.

This memo announces revisions to Texas WIC Policy *BF 9.0: Worksite Lactation Support for Employees*. The policy is effective November 1, 2016. At that time it will be posted and you may update your *Policy and Procedures Manual* by accessing the *WIC Website* at:

http://www.dshs.state.tx.us/wichd/policy/table_of_contents.shtm

Summary of Changes:

- Changed effective date to November 1, 2106.
- Removed reference to the deadline December 31, 2014 under Procedures I.

This policy changes was not submitted for TALWD review due the immaterial nature of the revision.

If you have any questions or require additional information regarding *Texas WIC Policy BF: 9.0 Worksite Lactation Support for Employees*, please contact Tracy Erickson, Program Specialist V, Nutrition Education Branch, at Tracy.Erickson@dshs.state.tx.us or (512) 341-4521.

<p style="text-align: center;">Nutrition Services Department of State Health Services</p>

Effective November 1, 2016

Policy No. BF:09.0

Worksite Lactation Support for Employees

Purpose

To implement breastfeeding best practice policies to support WIC employees.

Authority

State Agency

Policy

WIC agencies shall be DSHS Mother-Friendly Worksite designated and maintain current designation at all times through the re-designation process.

Procedures

- I. The local agency (LA) shall become designated as a DSHS Mother-Friendly Worksite (MFW) by utilizing the online application process found at www.texasmotherfriendly.org.
- II. The LA shall maintain MFW-designation by following DSHS MFW re-designation procedures found at www.texasmotherfriendly.org.
- III. New LAs will have one year to become designated from the date of their initial WIC contract.

Guidelines

Information and requirements to become a Mother Friendly worksite may be found at: www.texasmotherfriendly.org