

## Returned Formula Log

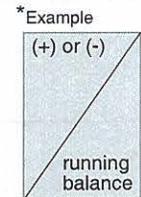
LA/Site No. 001/01

Year 2012

Date	Name of Formula Recipient <i>Parent/Guardian Signature in shaded box</i>	Formula Exchange Screen Printed	Reason code	Staff Initials	Nutramigen		Alimentum		Neosure		Enfamil Premium		Expiration Dates <small>(comments on reverse side)</small>
					Pwd	RTU	Pwd	RTU	Pwd	RTU	Pwd	Conc	
<b>Beginning Balance on Hand</b>					8	0	5	1	13	0	1	0	
8/1/12	Printed Name: Imma Sample Signature: Mommy Sample	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No†	1	BA	*+3 11								March 2014
8/6/12	Printed Name: - Sent from LA 15 Signature: for Johnny Doe	<input type="checkbox"/> Yes <input type="checkbox"/> No†	3	PK								+20 20	June 2013
8/9/12	Printed Name: Baby Smith Signature: Daddy Smith	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No†	4	CW		+1 1							Dec. 2012
8/14/12	Printed Name: Bea Happy Signature: Ben Happy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No†	1, 2	BA				-5 8	+3 3				Pwd - April 2014 RTU - May 2013
8/17/12	Printed Name: Lucy Brown Signature: Sally Brown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No†	1, 2	BA	-4 7		+2 3						N - Nov 2012 A - Oct 2013
8/20/12	Printed Name: - Inventory check Signature:	<input type="checkbox"/> Yes <input type="checkbox"/> No†	E	PK								-1 0	Formula Expired 7/1/12
8/30/12	Printed Name: Suzy Q Signature: Mommy Q	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No†	D	CW			+4 9						October 2012
<b>Ending Balance</b>					7	1	9	3	8	3	0	20	
<b>Physical Count</b>					7	1	5-see comment	3	8	3	0	20	

† If not printed, write formulas exchanged and the quantities on reverse side of this log (FD:19.0). This information is important for tracking and reconciling formula exchanges.

- REASON CODES:**
- 1-Exchange:** changing formulas; old formula being returned and/or new formula being issued from inventory
  - 2-Issued in lieu of benefits on card:** formula is not changing and some quantity of formula is issued out of returned inventory instead of being issued to card
  - 3-Formula sent to/received from another LA or clinic:** formula is to be shipped to or received from another site or LA
  - 4-Participant no longer using:** WIC purchased formula is returned to the clinic but is not exchanged for another formula
  - 5-Exception with state approval:** issued out for other reasons as requested by SA staff (document on reverse side)
  - D-Damaged:** formula damaged while in storage; formula being returned during an exchange transaction (document on reverse side)
  - E-Expired:** unused formula stored in clinic or drop-shipped. Drop-shipped formula requires SA notification before being destroyed. (document on reverse side)



**Documentation/Comments/Additional Information**

Date	Name of Formula Recipient	Comments
8/6/12	Johnny Doe	LA 15 sent 20 cans Enfamil Premium conc. from their stock that they couldn't use. We will issue it to Johnny @ his appt. 9/1/12.
8/14/12	Bea Happy	Infant switching from RTU to pwd. Took in 3 containers of Neosure RTU & issued 5 cans pwd. from stock.
8/17/12	Lucy Brown	Forgot to print formula exchange. Infant changing formula. Took in 2 Alimentum RTU & issued 4 cans Nutramigen pwd from stock + 1 on card.
8/20/12	Expired Formula	Can of Enfamil Premium pwd. expired 7/1/12 Formula was destroyed. PK cw
8/30/12	Suzy Q - Damaged Drop-ship Formula	Client brought in 4 cans Alimentum pwd. Cans were dented & bulging. Formula destroyed. State problem # 1234

**Contact the formula pager at 1-512-499-6814 to report soon to expire exempt formula.**

