



Texas School Health Advisory Committee
Texas Department of State Health Services
Tower Building, 1100 West 49th Street, Room 607
Austin, TX 78756
Monday, January 22, 2018
10:00 a.m.

Meeting Minutes

TSHAC Members Present:

Debra Burnett, Health Services
Fancy Flores, Organization
Barney Fudge, Texas Education Agency
Wrennah Gabbert, Organization, Presiding Officer
Julie Gardner, Parent
Tamara Gilstrap, Physical Education
Gilbert Handal, Physician
Danielle Leon, Health Education
Scott Moger, School Administrator
Alexandra Molina, Nutrition Services
Jennifer Page, Texas Department of Agriculture
Josette Saxton, Organization, Assistant Presiding Officer
Mandy Tyler, Organization
Anita Wheeler-Hill, Texas Department of State Health Services
Carrie Zamora, Parent

TSHAC Members Absent:

Cynthia Cardenas, Parent
Carmela James, Counselor
Lisa Lauter, Parent
Maureen Smith, Governor's Advisory Council on Physical Fitness

Staff Present:

Crystal Beard, Texas Department of State Health Services
Melissa Cammack, Texas Department of State Health Services
Kathryn McCaslin, Texas Department of State Health Services
Lisa Stafford, Texas Department of State Health Services



Guests Present:

Rachael Kristoff, Leander ISD

Sebastien Laroche, Methodist Healthcare Ministries of South Texas, Inc.

Eric Ratliff, University of Texas School of Public Health, Houston

Jessica Snyder, Texas Education Agency

Agenda Item 1

Agenda item 1 was to call the meeting to order and the introduction of members, staff, and guests. The meeting was called to order at 10:01 am by Dr. Gabbert.

Agenda Item 2

Agenda item 2 was the approval of the minutes from the September 11, 2017 TSHAC meeting. It was noted that Ms. Gilstrap's name was misspelled and will be corrected prior to posting the approved document. A motion was made by Ms. Zamora to approve the minutes with the correction. The motion was seconded by Mr. Moger and passed.

Agenda Item 3

Agenda item 3 was the presentation on school health advisory council research by guest speaker Eric Ratliff, PhD. Dr. Ratliff presented information on his long-term ethnographical analysis of how school health advisory councils (SHACs) organize members into district governance systems through the school health policy recommendation process.

- Many SHACs do not submit policy recommendations.
- Those that do often do not include parent input.
- Many SHACs function as informational organizations by focusing on presenting information about what districts currently do rather than taking action on items that may need improvement.
- Action-oriented SHACs who make recommendations are generally the highest functioning.
- Importance of understanding barriers related to participation and parents' low attendance, including overcoming power differences and role ambiguity.
- Importance of teaching all members district policymaking procedures and structures.
- Learn by doing, including deliberating and learning about the perspective of others.



Ms. Zamora stated that the policy making process is different in each district and emphasized the importance of each SHAC addressing the process. Ms. Molina stated that it is often easier to pass regulation rather than policy. Ms. Saxton recommended that the TSHAC develop a tool or resource on how to develop policy recommendations. Ms. Wheeler-Hill recommended that the TSHAC create a roadmap for SHACs to reference.

Agenda Item 4

Agenda item 4 was the discussion and possible action regarding policy recommendations on e-cigarettes for local school health advisory councils (Senate Bill 489, 85th Texas Legislative Session). Mrs. Wheeler-Hill stated that the School Health Program created a template of the recommendation document. A subcommittee was formed to create the recommendation document. Ms. Wheeler-Hill, Ms. Leon, Ms. Zamora, and Ms. Tyler volunteered to be on the subcommittee.

Agenda Item 5

Agenda item 5 was the updates from the Texas Education Agency, Texas Department of Agriculture, and Texas Department of State Health Services.

Texas Education Agency – Barney Fudge

- Fitnessgram® written report is in its final stage of approval. Once approved, it will be posted with corresponding data.
- The School Health Survey is in its final stages of review and revisions and will be released soon. Additional questions will be added to the survey.
- Senate Bill 1566 from the 85th Legislative Session requires the development of rules for head lice by TEA. This rule project is on the list of pending TEA rule projects.
- Introduction of Ms. Snyder with TEA.
- Texas Essential Knowledge and Skills (TEKS) will be revised for the 2018-2019 academic school year. Previous revision was in 1998. A request was sent to the commissioner for an expert committee to review the current TEKS and will be overseen by the State Board of Education.



- Epinephrine auto-injector reporting form on the School Health Program's Allergies and Anaphylaxis webpage is being shared with TEA and is working well.

Texas Department of Agriculture – Jennifer Page

- School Breakfast Week materials currently available for ordering.
- Summer Food Service Program Conference – February 2018 in Georgetown, TX.
- Farm Fresh Challenge has replaced Local Products Challenge.
- 2018 TX Child Nutrition Director and Business Official Conference – June 14 – 15, 2018 in Austin, TX.

Texas Department of State Health Services – Anita Wheeler-Hill

- Introduction of Melissa Cammack, new Diabetes Prevention and Control manager.
- DSHS Awards for Excellence in Texas School Health awardees will be honored on February 9, 2018 in Houston, TX, during the Texas Action for Healthy Kids Summit. A luncheon will follow the ceremony.
- Future Awards for Excellence grants will need to be funded by an alternative source and a funding proposal is being developed.
- Request for applications (RFA) will be released this spring for school-based health centers to extend services offering \$125,000 per contract for 5 years.
- SHAC webpage of the School Health Program website will be revised to be more robust and process oriented.
- TSHAC webpage will also be revised to be more user friendly and accessible.
- Ms. Wheeler-Hill is working with the Board of Nursing (BON) to develop a delegation algorithm. The algorithm will discuss how to proceed with tasks assigned by administrators to school employees.
- School Health Program is collaborating with the BON on DSHS-School Nurse Notes. Future topics include cannabis oil and essential oils.
- School Health Program is working with school nurse leaders to create Individualized Healthcare Plan templates,

history and physical forms, utilizing NANDA-I, Nursing Interventions Classification (NIC), and Nursing Outcome Classifications (NOC) guidelines.

- TSHAC will need to adopt bylaws. Most of the bylaw language is currently found in the TSHAC rules.
- TSHAC will meet twice a year, starting in the fall of 2018. Additional meetings may be scheduled as needs arise.
- TSHAC meetings must be open to the public, including all meeting locations if conducting video conference calls.
- Ms. Tyler asked Ms. Wheeler-Hill about vision screening procedures discussed during the 85th Legislative Session. Ms. Wheeler-Hill explained that the use of photo screeners is approved in schools but additional tests (cover test) must be conducted to assess acuity. Spinal screening rules will be adopted soon and should be available in late April or May.

Agenda Item 6

Agenda item 6 was the update from the Texas Department of State Health Services on the status of the epinephrine auto-injector in Kindergarten through 12th grade school rules. The Kindergarten through 12th grade rules are slated for the February 22, 2018 HHSC Executive Council meeting. The projected effective date of these rules is July 2018.

Agenda Item 7

Agenda item 7 was the discussion and possible action regarding the update from the Texas Education Agency regarding Fitnessgram®. Mr. Fudge stated that the written report is in its final stages and will be posted to the website once finalized with corresponding data.

Agenda Item 8

Agenda item 8 was the discussion and possible action regarding recommendations for coordinated school health related to Fitnessgram®. Ms. Saxton stated that a "Considerations" section was added to the recommendations draft.

- Every Student Succeeds Act (ESSA) and the health and safety in schools should be considered in coordinated school health.
- Fitnessgram® data from 2013 – 2016 indicate aerobic capacity and body composition as areas of concern.



- Fitnessgram® data alone is not sufficient to describe the effectiveness of coordinated school health.
- TEA School Health Survey and the Youth Risk Behavior Surveillance System (YRBSS) data should be included.
- TEA should provide more guidance and/or additional resources on how to receive approval for district-developed coordinated school health programs.
- All 10 components of the CDC's Whole School, Whole Community, Whole Child Model should be included.

Ms. Wheeler-Hill stated that YRBSS is only available for Texas in years when enough data is collected to weigh the data. Schools that are selected cannot be substituted, and therefore their participation is crucial to the survey's utility. Ms. Wheeler-Hill recommended bringing in Jennifer Haussler Garing for a presentation on health data and the YRBSS.

Mr. Fudge and Ms. Wheeler-Hill agreed they will send final recommendations through their legal departments before posting the updated coordinated school health recommendations document. Changes in legislation or statute may be necessary to make the recommended changes.

Ms. Zamora volunteered to add additional language to the document and will share it with Ms. Saxton.

Ms. Saxton will bring revisions to the next TSHAC meeting in April.

Agenda Item 9

Agenda item 9 was the discussion and possible action regarding new Coordinated School Health data websites. Ms. Saxton will review the current resources and will be ready to address the resources at the April meeting.

Agenda Item 10

Agenda item 10 was the discussion and possible action regarding possible agenda topics for local school health advisory council meetings. No topics were addressed.

Agenda Item 11

Agenda item 11 was the discussion and possible action regarding the revised TSHAC document revision schedule. Ms. Wheeler-Hill stated that the following documents are temporarily set for the April agenda:



- E-Cigarette Policies for SHACs (SB 489) – Wheeler-Hill, Tyler, Leon, and Zamora
- School Health Services Staff Roles – Wheeler-Hill and Gabbert
- Sample Resolution on Recess for Elementary School Students – Flores and Gilstrap
- Recommendations for Expanding Physical Activity Opportunities outside of the Classroom – Wheeler-Hill, Fudge, and Gilstrap
- Bullying Prevention Toolkit – Saxton

Agenda Item 12

Agenda item 12 was the discussion and possible action regarding the next TSHAC meeting on April 23, 2018 and future TSHAC meeting dates. Ms. Wheeler-Hill stated that due to the lack of action items, the TSHAC will be meeting only once during the fall semester and once during the spring semester, starting in the fall semester of 2018. As more TSHAC action items arise, additional TSHAC meetings can be scheduled as needed. The TSHAC will meet as planned on April 23, 2018 at 10am in the Tower Building. The committee agreed to determine the fall 2018 and spring 2019 meeting dates at the April meeting.

The future meeting date is:

- April 23, 2018 at 10:00am

Agenda Item 13

Agenda item 13 was the discussion regarding future TSHAC agenda topics and priorities.

- Possible presentation by Jennifer Haussler Garing regarding YRBSS

Agenda Item 14

Agenda item 14 was public comment. Mr. Laroche introduced himself to the committee and thanked the committee for allowing him to attend the meeting. Ms. Snyder thanked the committee for letting her speak during Mr. Fudge's update.

Agenda Item 15

Agenda item 15 was adjournment. The meeting adjourned at 12:26pm.



Approved at the April 23, 2018 TSHAC meeting.

Contact:

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